

Your Ref: FOI 02466

1st November 2012

Dear Mrs Nicholson,

Thank you for your request under the Freedom of Information Act 2000 about home education, received on 29/09/12.

Your Request asked for:

- 1/ How many School Attendance Orders has the authority served in the past 12 months?
- 2/ Does the authority have a named contact within the authority who is familiar with home education policy and practice and who has an understanding of the relevant legislation and a range of educational philosophies?
- 3/ If yes, to question 2/ could you please supply me with details of the named contact?
- 4/ Does the authority send information to parents through the post?
- 5/ If yes to question 4/ could you please give examples of the type of information which the authority has sent in the past 12 months?
- 6/ Does the authority make contact with home educating families on an annual basis in order to seek a meeting or request an updated report?
- 7/ Does the authority offer any support to home educating families?
- 8/ If yes to question 7/ could you please give examples of the type of support offered in the past 12 months?
- 9/ In relation to the guidance issued by Estyn in 2010, does the authority provide helpful guidance for parents educating their children at home when requested to do so?
- 10/ How many children in elective home education residing in your area have a statement of special educational needs?
- 11/ Does the authority have a formal policy or protocol document regarding children who are educated at home and who have special educational needs, or additional learning needs?
- 12/ If yes to question 11, could you please supply me with a copy of the relevant policy/protocol document?

We have considered your request and enclose the following information:

1. Two.
2. Yes.
3. Julie Sambell, Principal Admissions Officer, Cardiff Council.
4. Yes.
5. Please find "Teaching and Learning Programmes" and Council's "Information Booklet for Parents" attached.

The Operational Manager, Improvement and Information, Cardiff Council, Room 356, County Hall, CARDIFF, CF10 - 4UW. **Telephone:** 02920 87 2087 **Email:** foi@cardiff.gov.uk

You can find out more about the Act from the Information Commissioner at:
Information Commissioner's Office (Wales), 2nd Floor, Churchill House, Churchill Way, Cardiff, CF10 2HH.
<http://www.ico.gov.uk>, Telephone: 029 2044 8400, **Fax:** 029 2044 8045, **Email:** Wales@ico.gsi.gov.uk

6. Yes - copy of letter attached.

7. Yes.

8. Ongoing support by Advisers.

9. Yes.

10. Less than six.

11 & 12. Currently under review in conjunction with LSCB.

If you have any queries or concerns, are in any way dissatisfied with the handling of your request please do not hesitate to contact us.

If you believe that the information supplied does not answer your enquiry or if you feel we have not fully understood your request, you have the right to ask for an independent review of our response. If you wish to ask for an Internal Review please set out in writing your reasons and send to the Operational Manager, Improvement & Information, whose address is available at the bottom of this letter.

You also have a right under section 50 of the Freedom of Information Act to ask the Information Commissioner to review our handling of your request. The Commissioner will normally require you to ask us to undertake an internal review before considering an application.

Yours sincerely

Information & Improvement Team

Gwella a Gwybodaeth

Room 356 County Hall. Cardiff. CF10 4UW

TEL : 029 2087 2087

Email : FOI@cardiff.gov.uk

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