

P1 Enquiry

01772 532289

01772 532214

Enquiries.EHE@lancashire.gov.uk

parent or carer's name/s  
address

Your Ref

Our Ref

Date

CYP/QCI/EHE/author initials

Dear parent or carer

**ELECTIVE HOME EDUCATION (EHE) - child/ren's name/s**

Thank you for your enquiry about home educating your child/ren.

Please find enclosed the Department's information leaflet on Home Education. The leaflet explains the law surrounding home education, what your responsibilities are and about the services provided by the Authority. It also provides details of the local authority's website for additional information and contact details of other organisations who might offer further advice and/or support should you be interested.

If you choose to educate your child/ren at home, your first step is to inform the Headteacher of your child/ren's present school in writing that you wish to withdraw them from the school roll in order to undertake EHE. A copy of the letter will be sent to the EHE team by the school along with notification of the removal from roll. As soon as we receive your letter, we will amend the pupil database to indicate the move to EHE.

I hope that you find the above information useful and if you need any help and support please don't hesitate to contact the team.

Yours sincerely

Name

Title

Enc

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Elective Home Education Service  
Lancashire County Council  
3rd Floor  
Joint Divisional Offices  
Preston  
PR1 3JT